



ILLINOIS DENTAL CAREERS

"Train for Tomorrow's Career Today"



Main Campus

4709 N. Harlem Ave Harwood Heights, IL 60706

Locations

17759 S Halsted St, Homewood, IL 60430 - 1529 S Lake St, Mundelein, IL 60060-

5051 E State St, Rockford, IL 61108

224-246-2694

www.illinoisdentalcareers.com

ildentalcareers@gmail.com

Our Mission

The school of Illinois Dental Careers is committed to providing future dental professionals with the education to become highly trained, knowledgeable, and work-ready by means of hands-on classroom instruction by expert faculty as well as clinical utilization of state-of-the-art technology, and promoting the highest level of professionalism, personal growth, and real-world experience.

About Illinois Dental Careers

The school of Illinois Dental Careers prepares its students for a successful future in the dental field. Depending on the program in which the students enroll, they are placed with an experienced instructor who guides them through a module-based program, which is taught either twice a week in the evening on weekdays, or on Saturdays.

Illinois Dental Careers currently offers a Dental Assisting Program and an Orthodontic Assisting Program. Our innovative module-based programs are designed to maximize the convenience factor for our students, and they also put them in control of their progress. Our students can choose their pace of study, their finish date, and they need not be concerned about missing a class. Together with the combination of small class size instruction and hands-on clinical training, students are prepared to become confident dental professionals by the end of the course.

Program Goals

Illinois Dental Careers strives to make our students successful members of the dental community. Our school is committed to giving students opportunities to gain knowledge and develop skills while utilizing critical thinking as an integral part of the process as well. Our program goals are the following:

- Prepare our students to become work-ready as dental assistants and confident in their clinical and practice management skills.
- Provide our students with open access and a supportive environment that

fosters student success in and out of the classroom.

- Prepare our students to function as integral members of the dental team while performing chairside and related office and laboratory procedures.
- Provide our students with the interpersonal skills and necessary competencies for patient-centered care.
- Educate our students about current technologies and give them the skills necessary to adapt to the changes in dental/orthodontic fields.
- Provide a curriculum that will give our students the knowledge and understanding of the professional duties and standards, incorporating legal and ethical responsibilities of a Dental Assistant.

Dental Assisting Program Description

Illinois Dental Careers Dental Assisting Program consists of 20 modules, 2.5 hours each. Dental Assisting modules are offered twice a week in the evening (please refer to the Academic Calendar posted in School Catalog for details). Dental Assisting modules include theoretical and clinical components, covering dental and oral anatomy and physiology, chairside assisting, radiology, impressions, instrument identification, restorative materials and procedures, lab materials and techniques. The program also includes coronal polishing, pit and fissure sealant placement, infection control, sterilization, and assisting in dental specialties.

Orthodontic Assisting Program Description

Illinois Dental Careers Orthodontic Assisting Program consists of 10 modules, 2.5 hours each, offered on Saturdays (please refer to the Academic Calendar posted in School Catalog for details) and a 40-hr. internship component. Orthodontic Assisting modules to include theoretical and clinical components, covering advanced dental and oral anatomy and physiology, basic to advanced orthodontic chairside assisting orthodontic materials and supplies, instruments and procedures, appliances, Invisalign, radiology, and impressions.

A 40-hour internship requirement needs to be completed within 1 month from the date when

the 10 orthodontic modules have been finished. Internship can be completed at any of the four Orthodontic Experts clinics (please see the addresses and contact information below). Students can also rotate between the clinics to fulfill the internship requirement in a timely manner. Please, see Orthodontic Internship forms for additional details and guidelines.

Addresses and contact information of the orthodontic clinics for the 40-hour orthodontic internship:

1. 4709 N. Harlem Ave, Harwood Heights, IL 60706. P: (773) 801-7171.
2. 1020 S. Arlington Heights Rd, Arlington Heights, IL 60005. P: (847) 749-4340.
3. 1719 W. 18th St, Chicago, IL 60608. P: (312) 767-2009.
4. 7820 S Cicero Ave, Burbank, IL 60459. P: (708) 391-5220.

Admission Requirements

Illinois Dental Careers applicants must be 18 years or older by the time of their program completion.

Tuition and Fees

The tuition for a **Dental Assisting** program offered by the Illinois Dental Careers is \$3,400. The program is based on 20 modules, which are offered twice a week in the evening in all of our IDC campuses (please, see Academic Calendar for details).

The tuition for the **Orthodontic Assisting** program offered by Illinois Dental Careers is \$1,875. This program is based on 10 modules and a 40-hrs orthodontic internship. The modules are offered on Saturdays at all of our campuses (please, see Academic Calendar for details). Internship can be done at the same location as well as three other orthodontic clinics (please, see Orthodontic Assisting Program description above).

For those students who choose to enroll in both programs, the total cost of tuition comes down to \$4642 instead of \$5275 (12% savings).

Additionally, tuition includes all of the following:

1. Lectures: handouts and instructional materials
2. Clinicals: Training materials and dental supplies
3. Access to state-of-the-art technology
4. Dental/Orthodontic Assisting Certificate
5. Dental Assistant's Pin
6. Clinical fees
7. Access to Google Classroom

Note that students are responsible for the scrubs and gym shoes or clogs to wear in class.

Financial Aid

At the present time, Illinois Dental Careers does not offer financial aid for tuition assistance. If this option becomes available, students will be duly notified.

Attendance Policy

The school of Illinois Dental Careers operates on a rolling admission basis, where students are allowed the flexibility of choosing the start date, finish date, and the pace of studying in their chosen programs. The only requirement for the students is to complete at least one module every two weeks of the academic calendar cycle in order to stay active in their programs. If the students miss a module during the week, they can wait until it is offered again in the next academic calendar cycle and take it at that time.

Transferable Credit

The school of Illinois Dental Careers does not guarantee transferability of credit and that in most cases, credits or coursework are not likely to transfer to another institution.

Program Completion Requirements

- Students must complete all assigned modules in their programs.
- Students must attain at least a 70% overall grade in their programs.

Grievances

In-house grievances not satisfied with the instructor shall be submitted in writing to Dr. Yaroslav Yarmolyuk (IDC Owner) at 4709 N. Harlem Ave., Harwood Heights, IL 60706. COMPLAINTS not satisfied with Dr. Y. Yarmolyuk MAY BE REGISTERED IN WRITING WITH THE ILLINOIS BOARD OF HIGHER EDUCATION, Division of Private Business and Vocational Schools. Information about the complaint may be submitted online through the IBHE website (www.ibhe.org) Additional information regarding the complaint process can be obtained by contacting the Board at 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701, Phone Number: (217) 782-2551, Fax Number: (217) 782-8548.

Dress Code

Students must wear scrubs and gym shoes or clogs to class meetings.

Class Conduct

Mature behavior and conduct are expected of each and every student. Illinois Dental Careers reserves the right to dismiss or suspend a student whose conduct is regarded as unsatisfactory, and who engages in such conduct as: Theft or inappropriate removal or possession of property, attending class under the influence of alcohol or illegal drugs, boisterous or disruptive activity during class, disrespectful conduct, violation of health and safety rules, smoking in prohibited areas, unauthorized use of cellphones, violation of personnel policies, and unsatisfactory performance or conduct. We retain the right to drop any student that has violated any of these rules.

Facility Policy

Maintaining and preserving school facilities and equipment is the obligation of all students and staff members. Illinois Dental Careers expects all students to treat the facilities and equipment with proper care. Students will be held responsible for any destruction to school property. Any student who deliberately damages the equipment of our facility will be expelled from the school of Illinois Dental Careers. Smoking is not allowed inside the school. Any smoking must take place off of the grounds of the Illinois Dental Careers.

Withdrawal Procedure

- Students must submit a written notice of cancellation/withdrawal.
- Please, refer to the Refund/Cancellation Policy to determine the amount of refund requested.
- All notices of cancellation/withdrawal should be submitted in person to the Illinois Dental Careers Program Coordinator.

Refund/Cancellation Policy

- Illinois Dental Careers shall, when a student gives written notice of cancellation, provide a refund in the amount of at least the following:
 - When a notice of cancellation is given before midnight of the fifth business day after the date of enrollment but prior to the first day of class attendance by the student, 100% of tuition, and any other charges shall be refunded to the student;
 - When notice of cancellation is given after midnight of the fifth business day following the date of enrollment but prior to the close of business on the student's first day of class attendance, the school may retain no more than the application registration fee which may not exceed \$150 or 50% of the cost of tuition, whichever is less;
- Applicants not accepted by the school shall receive a refund of all tuition and fees paid within 30 calendar days after the determination of non-acceptance is made.
- Deposits or down payments shall become part of the tuition.

- The school shall mail a written acknowledgment of a student’s cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification. Such written acknowledgment is not necessary if a refund has been mailed to the student within the 15 calendar days.
- All student refunds shall be made by the school within 30 calendar days from the date of receipt of the student’s cancellation.
- Students need to complete at least one module every two weeks to stay in the program. Not completing at least one module every two weeks shall constitute constructive notice of cancellation to the school. For purposes of cancellation the date of cancellation shall be the last day of attendance.

Refunds shall be given to students as follows:

Number of Modules completed	Refund amount (% of tuition)
1	100% minus the registration fee of \$150
2	90% tuition
3	80% tuition
4	70% tuition
5	60% tuition
6	50% tuition
7	40% tuition
8	30% tuition
9	20% tuition
10	10% tuition
11 or more	0% tuition

ACADEMIC CALENDAR

DENTAL ASSISTING PROGRAM

Harwood, IL

Winter - 2020

Date	Module	Time
January 7 th - March 12th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

SPRING - 2020

Date	Module	Time
March 17th - May 21st Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

SUMMER - 2020

Date	Module	Time
June 2nd - August 7th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

FALL - 2020

Date	Module	Time
August 11th -October 15th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

WINTER II - 2020

Date	Module	Time
October 12th - December 17th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

Class schedule is subject to change with prior notice to the students.

DENTAL ASSISTING PROGRAM Homewood, IL

SUMMER - 2020

Date	Module	Time
June 3rd - August 5th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

FALL - 2020

Date	Module	Time
August 19th - October 21st Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

WINTER- 2020

Date	Module	Time
October 31st - December 17th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

Class schedule is subject to change with prior notice to the students.

DENTAL ASSISTING PROGRAM

Rockford, IL

SUMMER - 2020

Date	Module	Time
June 2nd - August 4th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

FALL - 2020

Date	Module	Time
August 18th - October 20st Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

WINTER- 2020

Date	Module	Time
October 27th - December 15th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

Class schedule is subject to change with prior notice to the students.

DENTAL ASSISTING PROGRAM

Mundelein, IL

SUMMER - 2020

Date	Module	Time
June 2nd - August 4th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

FALL - 2020

Date	Module	Time
August 18th - October 20st Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

WINTER- 2020

Date	Module	Time
October 27th - December 15th Tues & Thur	DEN 1- DEN 20	6 – 8:30 pm

Class schedule is subject to change with prior notice to the students.

ORTHODONTIC ASSISTING PROGRAM

Harwood, IL

WINTER - 2020

Date	Module	Time
January 11 th - February 29 th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

SPRING - 2020

Date	Module	Time
March 7 th - April 25 th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

SUMMER - 2020

Date	Module	Time
May 9 th - June 27 th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

SUMMER II - 2020

Date	Module	Time
July 11 th - August 29 th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

FALL - 2020

Date	Module	Time
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September 5th- October 24th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm
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WINTER II - 2020

Date	Module	Time
October 31st - December 19th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

Class schedule is subject to change with prior notice to the students.

ORTHODONTIC ASSISTING PROGRAM

Homewood, IL

SUMMER - 2020

Date	Module	Time
June 6rd - August 8th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

FALL - 2020

Date	Module	Time
August 22th - October 17th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

WINTER - 2020

Date	Module	Time
October 31st - December 19th	ORT 1 - ORT 10	8:00 am - 1:00 pm

Saturday		
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Class schedule is subject to change with prior notice to the students.

ORTHODONTIC ASSISTING PROGRAM

Rockford, IL

SUMMER - 2020

Date	Module	Time
June 13th - August 8th	ORT 1 - ORT 10	8:00 am - 1:00 pm
Saturday		

FALL - 2020

Date	Module	Time
August 15th - October 10th	ORT 1 - ORT 10	8:00 am - 1:00 pm
Saturday		

WINTER - 2020

Date	Module	Time
October 17st - December 5th	ORT 1 - ORT 10	8:00 am - 1:00 pm
Saturday		

Class schedule is subject to change with prior notice to the students.

ORTHODONTIC ASSISTING PROGRAM

Mundelein , IL

SUMMER - 2020

Date	Module	Time
June 13th - August 8th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

FALL - 2020

Date	Module	Time
August 15th - October 10th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

WINTER - 2020

Date	Module	Time
October 17st - December 5th Saturday	ORT 1 - ORT 10	8:00 am - 1:00 pm

Class schedule is subject to change with prior notice to the students.

Dental Assisting Program Curriculum

Instructors: Johanna Arce/Yaroslav Yarmolyuk

DEN 1 - Introduction to Dental Profession

- The practice of general dentistry
- Dental specialties (orthodontics, endodontics, periodontics, prosthodontics, pediatric dentistry, oral and maxillofacial surgery)
- Role of dental assistant
- Role of expanded duty dental assistant
- Dental office overview: equipment, setting up and breaking chairs, procedure tray set up
- LAB: Dental chair set-up, tray set-up

DEN 2 - Dental and Oral Anatomy and Physiology I

- Anatomy of the Oral Cavity
- Dental anatomy (tooth structure, type of teeth)
- LAB: typodont review

DEN 3 - Dental and Oral Anatomy and Physiology II

- Numbering teeth (primary, permanent, Universal system, Palmer notation)
- Dental anomaly (missing teeth, peg-shaped laterals, etc.)
- LAB: records review

DEN 4 - Assisting in General Dentistry I

- Setting up chairs (morning)
- Procedure tray set up
- Breaking down chairs (at the end of the day)
- LAB: Chair set-up, tray set-up

DEN 5 - Assisting in General Dentistry II

- Assistant duties
- Suctioning
- Four-handed dentistry
- LAB: Four-handed dentistry

DEN 6 - Dental Biomaterials and Pharmacology I

- Anesthetics (topical, local)
- Nitrous oxide
- Anti-Anxiety/sedation
- LAB: Anesthetics

DEN 7 - Dental Biomaterials and Pharmacology II

- Antibiotic Pre-Medication
- Analgesics
- Medical history and medical records
- LAB: Medical record taking

DEN 8 - Dental and Oral Pathology I

- Pathology of teeth (decalcification, caries)
- Pathology of soft tissues (gingivitis, periodontitis)
- LAB: Case review

DEN 9 - Dental and Oral Pathology II

- Congenitally missing teeth
- Impacted teeth
- Tooth loss
- Oral and dental trauma
- LAB: Case review

DEN 10 - Dental Restorations I

- Direct dental restorations (composite filling, amalgam filling, bonding)
- Indirect restorations (crowns, onlays, inlays, bridges)
- LAB: Instrument and material review, four-handed dental assisting

DEN 11 - Dental Restorations II

- Removable dental restorations (partial dentures, fixed dentures, implant-supported dentures)
- Implants and implant-supported restorations (fixed, removable)
- LAB: Instrument and material review, four-handed dental assisting

DEN 12 - Infection Control

- Guidelines for Infection Control in Dental Health-Care Settings
- Personal protective equipment (PPE): gloves, safety goggles, masks, etc.
- Hepatitis and HIV: What Every Dental Healthcare Worker Needs to Know
- Hand Hygiene: Infection Control/Exposure Control Issues for Oral Healthcare Workers
- LAB: PPE, chair set up

DEN 13 - Infection Control

- Sterilization and Disinfection of Patient-care Items in Oral Healthcare Settings
- LAB: Disinfection and instrument processing (ultrasonic, autoclave, etc.)

DEN 14 - Radiology I

- Radiology overview
- Intraoral radiology (periapical, bitewings)
- LAB: X-ray taking

DEN 15 - Radiology II

- Radiology overview
- Extraoral radiology (panoramic, cephalometric)
- LAB: X-ray taking

DEN 16 - Assisting in Dental Specialties

- Orthodontics

- Pediatric Dentistry (extended duty assistants)
- LAB: Typodont and instrument overview

DEN 17 - Assisting in Dental Specialties

- Periodontics
- Oral and maxillofacial surgery
- LAB: Instrument and material overview

DEN 18 - Dental Biomaterials I

- Restorative dental materials (amalgam, composite, bonding agents)
- Cements
- LAB: Introduction to materials

DEN 19 - Dental Biomaterials II

- Impression materials (alginate, PVS)
- Stones
- LAB: Impression taking and model pour up

DEN 20 - Coronal Polishing, Pit and Fissure Sealants

- Coronal polishing State regulations
- Coronal polishing procedure
- Pit and Fissure sealant State regulations
- Pit and Fissure sealant placement procedure

Orthodontic Assisting Program Curriculum

Instructors: Melisa Campos/Roxanne Santana/Yaroslav Yarmolyuk

ORTHO 1 - Introduction to Orthodontics I

- Practice of orthodontics
- Role of an orthodontic assistant
- Advanced dental anatomy

ORTHO 2 - Introduction to Orthodontics II

- Abnormalities of teeth and malocclusions
- Common orthodontic problems
- Instrument overview

ORTHO 3 - Introduction to Assisting in Orthodontics I

- Orthodontic assistant duties
- Orthodontic procedures
- Orthodontic instruments

ORTHO 4 - Introduction to Assisting in Orthodontics II

- Orthodontic instruments cont.
- Chair setup
- Procedure tray setup

ORTHO 5 - Intermediate Assisting in Orthodontics I

- Consultation and records
- Photography

ORTHO 6 - Intermediate Assisting in Orthodontics II

- Record taking
- Radiographs
- Consultation appointments

ORTHO 7 - Intermediate Assisting in Orthodontics III

- Orthodontic appliances and procedures
- Fixed appliances
- Removable appliances

ORTHO 8 - Advanced Assisting in Orthodontics I

- Application of separators
- Bonding and banding
- Adjustments and de-bonds

ORTHO 9 - Advanced Assisting in Orthodontics II

- Patient teaching
- Oral hygiene instructions
- Appliances instructions

ORTHO 10 - Advanced Assisting in Orthodontics III

- Patient teaching cont.
- Appliances instructions
- Internship requirements

INSTITUTIONAL DISCLOSURES

1. The number of students who were admitted to the Dental Assisting Program as of July 1 of this reporting period: 38.
2. The number of students who were admitted to the Orthodontic Assisting Program as of July 1 of this reporting period: 25.
3. The number of additional students who were admitted in the Dental/Orthodontic Assisting Programs during the next 12 months and classified in one of the following categories: a) Dental Assisting Program, new starts: 18. Orthodontic Assisting Program, new starts: 12. b) Re-enrollments: 0. c) Transfers into the program from other programs

at the school: 0.

4. The total number of students admitted in the Dental Assisting Program during the 12-month reporting period: 38. The total number of students admitted in the Orthodontic Assisting Program during the 12-month reporting period: 25.
5. The number of students enrolled in the programs during the 12-month reporting period who: a) Transferred out of the program or course and into another program or course at the school: 0. b) Completed or graduated from the Dental Assisting program: 38. Completed or graduated from the Orthodontic Assisting program: 12. c) Withdrew from school: 1. d) Are still enrolled in the Dental Assisting program: 0. Are still enrolled in the Orthodontic Assisting program: 0.
6. The number of students enrolled in the Dental Assisting Program who were: a) Placed in their field of study: 2. b) Placed in a related field: 3. c) Placed out of the field: 0. d) Not available for placement due to personal reasons: 0. e) Not employed: 0. The number of students enrolled in the Orthodontic Assisting Program who were: a) Placed in their field of study: 11. b) Placed in a related field: 1. c) Placed out of the field: 0. d) Not available for placement due to personal reasons: 0. e) Not employed: 0.
7. The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period: 0
8. The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period: 0
9. The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period: 2.
10. The average starting salary for all school graduates employed during the reporting period: a) Dental Assisting graduates: \$14.75/hr. b) Orthodontic Assisting graduates: \$15.00/hr.

Illinois Health Careers DBA Illinois Dental Careers was approved to operate by the Division of Private Business and Vocational Schools of the Illinois Board of Higher Education with no accreditation with the U.S. Department of Education.